



## Volunteer Information Sheet

Victoria Farmers Market at Moss Street operates year-round, but we only require volunteers for our summer market season, May through October, every Saturday from 10am to 2pm.

The setting is outdoors in all weather, but other than setup and teardown, mostly under a tent.

*Volunteers do not need to volunteer every Saturday.* But we ask that volunteers commit to attending more than once (as our training time is limited on market day), allowing you to contribute more fully to the market.

Volunteer shifts: 9:30am – Noon  
Noon – 2:30pm

We have volunteers at the Information Tent, Online Order Pickup Tent, and Vendor Service.

**INFORMATION TENT.** Volunteers occupy the Information Tent during operating hours and help with setup and teardown. The most frequent customer questions are about where to find a specific vendor or product, where the washrooms are located, etc. We have an information sheet for volunteers answering the most commonly asked questions, and there are always staff members available to help.

**ONLINE ORDER PICK-UP TENT.** Customers order during the week, then pick up their items at the tent on Saturdays. The orders are all prepaid, so no finances are involved.

**VENDOR SERVICE.** The Vendor Service person stands in at stalls for vendors that only have one person, allowing them to buy coffee or lunch, use the facilities, etc. Our volunteer staffs the vendor's stall to let customers know the vendor will return shortly. Our single vendors really appreciate our providing this service. The volunteer shift is a bit flexible, but works best from 11am to 1pm. Sometimes it doesn't take that long.

Our Volunteer Application Form is on the Support the Market page of our website.

Questions: [mossstreetmarketactivities@gmail.com](mailto:mossstreetmarketactivities@gmail.com)

*Thank you!*  
*We really appreciate our volunteers.*